



Date: \_\_\_\_\_

## Golden Paws Pet Resort and Spa Application for Employment

*Please Answer All Questions. Résumés Are Not a Substitute For A Completed Application.*

We are an equal opportunity employer. Applicants are considered for positions without regard to veteran status, uninformed service member status, race, religion, sex, national origin, age, physical or mental disability, genetic information or any other category protected by applicable federal, state, or local laws.

THIS COMPANY IS AN AT-WILL EMPLOYER AS ALLOWED BY APPLICABLE STATE LAW. THIS MEANS THAT REGARDLESS OF ANY PROVISION IN THIS APPLICATION, IF HIRED, THE COMPANY OR I MAY TERMINATE THE EMPLOYMENT RELATIONSHIP AT ANY TIME, FOR ANY REASON, WITH OR WITHOUT CAUSE OR NOTICE.

Name: \_\_\_\_\_

Position Applied For: \_\_\_\_\_

Telephone Number: (    ) \_\_\_\_\_ - \_\_\_\_\_

Alternative or Cellphone Number: (    ) \_\_\_\_\_ - \_\_\_\_\_

Email Address: \_\_\_\_\_

Present Address:

\_\_\_\_\_ Street, Apartment, or Unit Number

\_\_\_\_\_ City

\_\_\_\_\_ State

\_\_\_\_\_ Zip Code

Desired Salary/ Hourly Rate \_\_\_\_\_

If under the age of 18, can you produce the entire necessary work certificate at the time of employment?    Yes     No

Type of employment desired?    Full-time     Part-time

**Please specify all days and hours you will be available to work...**

	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday
AM							
PM							

**Are you willing to work overtime?** Yes  No

**Are you willing to work holidays, if necessary?** Yes  No

**Date on which you can start work if hired** \_\_\_\_\_

**Have you previously applied for employment with Golden Paws Pet Resort and Spa?**

Yes  No

If Yes, when and where did you apply?

\_\_\_\_\_

**Have you ever been employed by Golden Paws Resort and Spa?** Yes  No

If Yes, please provide dates of employment, location, and reason for separation from employment.

\_\_\_\_\_

\_\_\_\_\_

List all Skills that you feel qualify you for the job for which you are applying?

\_\_\_\_\_

\_\_\_\_\_

**Education:**

	School Name and Location	Dates of Attendance	Course of Study	Years Completed	Completed, Degree?
High School					
College					
Business/Trade/Tech Or Post College					

**Honors Received**

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If applicable, list below any other names by which you have been known which may be necessary to allow us to confirm your work and educational record. For example, change of name, use of an assumed name, nickname, etc.

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**Experience:**

Please list the names of your present and/or previous employers in chronological order with present or last employer listed first. Account for all periods of time including any period of unemployment. If self-employed, supply firm name and business references. You may include any variable work performed on a volunteer basis, internships or military service. Your failure to completely respond to each inquiry may disqualify you for consideration from employment.

**Employer** \_\_\_\_\_

**Address** \_\_\_\_\_

**Type of Business** \_\_\_\_\_

**Telephone** (    ) \_\_\_\_\_ - \_\_\_\_\_

**Dates Employed**      From \_\_\_\_\_/\_\_\_\_\_/\_\_\_\_\_      To \_\_\_\_\_/\_\_\_\_\_/\_\_\_\_\_

**Job Title** \_\_\_\_\_

**Duties** \_\_\_\_\_

**Supervisor's Name** \_\_\_\_\_      **May we contact?**      Yes       No

If No, why not? \_\_\_\_\_

**Wage Start** \_\_\_\_\_      **Final** \_\_\_\_\_

**Reason for Leaving** \_\_\_\_\_

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**Employer** \_\_\_\_\_

**Address** \_\_\_\_\_

**Type of Business** \_\_\_\_\_

**Telephone** (    ) \_\_\_\_\_ - \_\_\_\_\_

**Dates Employed**    From \_\_\_\_\_/\_\_\_\_\_/\_\_\_\_\_      To \_\_\_\_\_/\_\_\_\_\_/\_\_\_\_\_

**Job Title** \_\_\_\_\_

**Duties** \_\_\_\_\_

**Supervisor's Name** \_\_\_\_\_    **May we contact?**    Yes     No

If No, why not? \_\_\_\_\_

**Wage Start** \_\_\_\_\_    **Final** \_\_\_\_\_

**Reason for Leaving** \_\_\_\_\_

\_\_\_\_\_

**Employer** \_\_\_\_\_

**Address** \_\_\_\_\_

**Type of Business** \_\_\_\_\_

**Telephone** (    ) \_\_\_\_\_ - \_\_\_\_\_

**Dates Employed**    From \_\_\_\_\_/\_\_\_\_\_/\_\_\_\_\_      To \_\_\_\_\_/\_\_\_\_\_/\_\_\_\_\_

**Job Title** \_\_\_\_\_

**Duties** \_\_\_\_\_

**Supervisor's Name** \_\_\_\_\_    **May we contact?**    Yes     No

If No, why not? \_\_\_\_\_

**Wage Start** \_\_\_\_\_    **Final** \_\_\_\_\_

**Reason for Leaving** \_\_\_\_\_

**Please explain fully, all gaps in your employment history in excess of one month.**

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**Have you ever been terminated or asked to resign from any job?** Yes  No

If yes, how many times? \_\_\_\_\_

**Has your employment ever been terminated by mutual agreement?** Yes  No

If yes, how many times? \_\_\_\_\_

**Have you ever been given the choice to resign rather than be terminated?** Yes  No

If yes, how many times? \_\_\_\_\_

**If you answered Yes to any of the above three questions, please explain the circumstances of each occasion.**

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**References:**

Please list the names of additional work-related references we may contact. Individuals with no prior work experience may list school or volunteer-related references.

NAME	POSITION	COMPANY	WORK RELATIONSHIP	EMAIL/TELEPHONE

Please list the names of personal references (not previous employers or relatives) who know you well that we may contact.

NAME	OCCUPATION	COMPANY	WORK RELATIONSHIP	EMAIL/TELEPHONE

## APPLICANT CERTIFICATION

I understand and agree that if driving is a requirement of the job for which I am applying, my employment and/or continued employment is contingent on possessing a valid driver's license for the state which I reside and automobile liability insurance in an amount equal to the minimum required by the state where I reside.

I understand that the Company may now have, or may establish, a drug-free workplace or drug and/or alcohol testing program consistent with applicable federal, state, and local law. If the Company has such a program and I am offered a conditional offer of employment, I understand that if a pre-employment (post-offer) drug and/or alcohol test is positive, the employment offer may be withdrawn. I agree to work under the conditions requiring a drug-free workplace, consistent with applicable federal, state, and local law. I also understand that all employees of the location, pursuant to the Company's policy and federal, state, and local law, may be subject to urinalysis and/or blood screening or other medically recognized test designed to detect the presence of alcohol or illegal or controlled drugs. If employed, I understand that the taking of alcohol and/or drug tests is a condition of continual employment and I agree to undergo alcohol and drug testing consistent with the Company's policies and applicable federal, state, and local law.

If employed by the Company, I understand and agree that the Company, to the extent permitted by federal, state, and local law, may exercise its right, without prior warning or notice, to conduct investigations of property (including, but not limited to, files, lockers, desks, vehicles, and computers) and, in certain circumstances, my personal property.

I understand and agree that as a condition of employment and to the extent permitted by federal, state, and local law, I may be required to sign confidentiality, restrictive covenant, and/or conflict of interest statement, as well as an agreement to arbitrate.

I certify that all the information on this application, my résumé, or any supporting documents I may present during any interview is and will be complete and accurate to the best of my knowledge. I understand that any falsification, misrepresentation, or omission of any information may result in disqualification from the consideration for employment or, if employed, disciplinary action, up to and including immediate dismissal.

**THIS COMPANY IS AN AT-WILL EMPLOYER AS ALLOWED BY APPLICABLE STATE LAW. THIS MEANS THAT REGARDLESS OF ANY PROVISION IN THIS APPLICATION, IF HIRED, WITH OR WITHOUT CAUSE OR NOTICE. NOTHING IN THIS APPLICATION OR IN ANY DOCUMENT OR STATEMENT, WRITTEN OR ORAL, SHALL LIMIT THE RIGHT TO TERMINATE EMPLOYMENT AT-WILL. NO OFFICER, EMPLOYEE OR REPRESENTATIVE OF THE COMPANY IS AUTHORIZED TO ENTER INTO AN AGREEMENT-EXPRESS OR IMPLIED-WITH ME OR ANY APPLICANT FOR EMPLOYMENT FOR A SPECIFIED PERIOD OF TIME UNLESS SUCH AN AGREEMENT IS IN A WRITTEN CONTRACT SIGNED BY THE PRESIDENT OF THE COMPANY.**

IF HIRED, I AGREE TO CONFIRM TO THE RULES AND REGULATIONS OF THE COMPANY, AND I UNDERSTAND THAT THE COMPANY HAS COMPLETE DISCRETION TO MODIFY SUCH RULES AND REGULATIONS AT ANY TIME, EXCEPT THAT IT WILL NOT MODIFY ITS POLICY OF EMPLOYMENT AT-WILL.

I authorize Golden Paws Pet Resort and Spa or its agents to confirm all statements contained in this application and/or résumé as it relates to the position I am seeking and to the extent permitted by federal, state, or local law. I agree to complete any requisite authorization forms for the background investigation.

I authorize and consent to, without reservation, any party or agency contacted by this employer to furnish the above-mentioned information. I hereby release, discharge, and hold harmless, to the extent permitted by federal, state, and local law, any party delivering information to the Company or its duly authorized representative pursuant to this authorization from any liability, claims, charges, or causes of action which I may have as a result of the delivery or disclosure of the above requested information. I hereby release from liability the Company and its representative for seeking such information and all other persons, corporations, or organizations furnishing such information.

If hired by this Company, I understand that I will be required to provide genuine documentation establishing my identity and eligibility to be legally employed in the United States by this Company. I also understand this Company employs only individuals who are legally eligible to work in the United States.

THIS APPLICATION WILL BE CONSIDERED ACTIVE FOR A MAXIMUM OF SIXTY (60) DAYS. IF YOU WISH TO BE CONSIDERED FOR EMPLOYMENT AFTER THAT TIME, YOU MUST REAPPLY.

I CERTIFY THAT ALL OF THE INFORMATION THAT I HAVE PROVIDED ON THIS APPLICATION IS TRUE, ACCURATE, AND COMPLETE.

Applicant Signature \_\_\_\_\_ Date \_\_\_\_/\_\_\_\_/\_\_\_\_



If the applicant is a minor, the foregoing release and consent must be signed by the applicant's parent or legal guardian. Signature by the applicant's parent or legal guardian constitutes acknowledgment by the applicant and the parent or legal guardian that the Company, to the extent permitted by federal, state, and local law, can test the applicant for illegal or controlled substances, conduct inspections of property without notice, and communicate test results to Company personnel who need to know, the applicant, and the applicant's legal guardian.

X \_\_\_\_\_ Date \_\_\_\_/\_\_\_\_/\_\_\_\_  
Applicant

X \_\_\_\_\_ Date \_\_\_\_/\_\_\_\_/\_\_\_\_  
Parent/Legal Guardian